

Imperial Health EZ-Net Portal Provider Guide

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Home Page: https://portal.imperialhealthholdings.com/EZ-NET60/Login.aspx



Input your username and password provided by Imperial.

If this is the first time you are logging in, a window will pop up to confirm a valid company email address. (You may bypass this step).

On the 'Main' menu page, you will have access to view Providers, Members, Auth/Referrals, Claims, References, Favorites, General.



Providers

Search for a Provider

Click on **Provider Search** in the Providers section of the Main Menu to search for providers. To search for a provider, enter any criteria you wish to narrow the results (or leave all fields empty to search ALL providers) and then click on the button.

EZ-NET will display the search result in the window below, sorted in your specified order ("Sort By" drop-down list). If the system does not locate any records that meet your search criteria, a message stating that "NO RECORDS FOUND" will display. Either replace/adjust selection criteria or click on Clear and reenter criteria.

		Main Menu EDI	Menu Settings	Logout		We	alcome
	Pro	viders 🗸 Members 🗸	Auth/Referrals \checkmark	Claims 🗸 References 🖌 Fa	vorites 🗸 General 🗸		
Home >> Main Menu >> Provi	ders >> Provider Search						
Provider Search							?
		ENTER YO	OUR SEARCH CRITERIA BELO	OW. ANY COMBINATION MAY BE SELECTE	D		
<u>C</u> ompany ID:	ALL COMPANIES	~		Provider ID:			
Last <u>N</u> ame:				Fi <u>r</u> st Name:			
Specjalty:	٩			City:			
Lang <u>u</u> age:	٩			<u>Z</u> ip:			
Service Area:	٩			S <u>o</u> rt By:	PROVIDER NAME		~
			Search	Clear			
Provider Name	Specialty	Group	Phone	Zip	City, State	Language	Company

Company ID	Select Company ID. Click on arrow to select from dropdown list. The listing contains multiple company identifications, usually with its acronym followed by its full name.
Provider ID	Provider ID an alpha, numeric or alphanumeric format.
Last Name	Last name of the Physician or the full name of a provider organization.

First Name	First name of the Physician. Note that provider organizations (Such as "Tower Radiology") will not have "first names."
Specialty	Primary specialty of the physician or provider organization. Value defaults to 'None Selected,' which means that the search will not be restricted to a Provider specialty. Searches can be limited to a specific Provider specialty by using the button.
City	Name of the city in which the Provider's office is located.
Language	To can select the Language of the Physician.
Zip	Zip code in which the Provider's office is located.
Service Area	To select the Service area of the Physician.
Sort By	To specify the presentation order of the search results, click on the Sort By pick list and select one of the following available sort options:
	Provider Name
	Specialty
	City/Name
	City/Specialty
	Zip/Name

Provider Detail

To display provider details, select a provider from the search results list by clicking on the provider name (in BLUE text) in search result screen.

Provider Name	Specialty	Group	Phone	Zip	City, State	Language	Company	
TEST1235	GYNECOLOGY	SITAM_TEST					CITRA	^
YY MM	VENDOR	VENDOR 01 FOR CAPITATION					CITRA	
ABC GASTRO	GASTROENTEROLOGY	VALENCIA DISTRICT HOSPITAL	888888888	91724	COVINA,CA		NICE	
FERNANDES DR.JAMES	ABDOMINAL SURGERY	MONTANA ENTERPRISES					NICE	
HOPKINS ANTHONY	ALLERGY	MONTANA ENTERPRISES					NICE	
MEDLINE MEDICAL SUPPLIES	DURABLE MEDICAL EQUIPMENT	MEDLINE MEDICAL SUPPLIES		91101	PASADENA,CA		NICE	
PCF	ALLERGY	SOMMER SPECIALTY PRACTICE	7894758962	04401	TEXAS,AK		NICE	
PADIOLOGY GROUP	PADIOLOGY	VALENCIA DISTRICT	*****	EENEENEEN	CITY AV		NICE	*

By clicking on a provider name, the user can view the Provider Details screen which contains buttons to also view Assigned Members (Eligibility List), Health Plan Affiliations, and Office Locations

		Providers 🗸 Members 🖌 Auth/Referrals	✓ Claims ✓	References 🗸 Favo	orites 🌱 General 🛩	
Provider I	Details					•
			Provider Details			
Provider	r ID:	1234567	Com	any ID:	NICE	
Provider	r Name:	HOPKINS ANTHONY	Class		PRIMARY CARE PHYSICIAN	
Practice	/ Group:	MONTANA ENTERPRISES	Grou	p ID:	14334	
Address	:1:		Spec	alty:	ALLERGY	
Address	: 2:		Coun	try:		
City/ Sta	ite/ Zip:		Cont	act Effective:	01/01/2020	
Phone:			Cont	act Term:		
Fax:			Cont	act:	CONTRACT W/ BONUS	
Service /	Area:					
		Add	ditional Informat	ion		
Field#	User Field	User Field Value	Field#	User Field	User Field Value	í
1.	UDF#1		2.	UDF#2		
3.	ACCEPTING		4.	VERIFIED		
5.	DATE VERIFIED		6.	NEXT VERIFICATION		
		Assigned Members	Healthplan Affiliatio	ns Office Locations		
anager		© 2023 0	Cedar Gate Technologies	Privacy		EZ-NET

Click on the Assigned Members, Health Plan Affiliations, and Office Locations buttons, as described in the following section.

Displaying Additional Provider Information

Click on the Assigned members, Health Plan Affiliations, and Office Locations buttons to display additional provider information

To return to the main Provider Detail window, click the Back to Provider Details button at the bottom of each of the above windows.

Assigned Members

The Assigned Members button displays member eligibility information for the members that are assigned to that provider. This includes the member's name, birth date, sex, health plan, option, effective date, PCP co-pay, term date, and the company ID for each member. If there are multiple members, there will be a row of this information for each. To return to the previous screen, select the screen name from the top right of the current screen.

	Providers V	Members 🗸	Auth/Referrals 🗸	Claims 🗸 🛛 Ref	erences 🗸 🛛 Fav	orites 🗸 Genera	al 🗸	
ome >> Main Menu >> Providers >>	Provider Search							
ligibility List	Date: 6/14/2023 4	:49:15 AM		For: HOPKINS ANT	HONY(1234567)			0
Member Name	Birth Date	Gender	Healthplan	Option	Eff Date	PCP Co-Pay	Term Date	Company
PRAJAPATI, ROMY	1/1/1996	FEMALE	NEPA	A	1/1/2020	N/A		NICE
SHRESTHA, PRATIK	1/1/1999	MALE	NEPA	A	1/1/2020	N/A		NICE
		Page	1 GO> of 1	1 Total Item((s): 2 10 v			

Health Plan Affiliation

The Healthplan Affiliations button displays the provider's health plan affiliation(s). This information includes the health plan name, effective date, and the termination date for each health plan. If there are multiple health plans, there will be a row of this information for each plan. To return to the previous screen select the screen name from the top right of the current screen.

Home >> Main Menu >> Providers >> Provider Search		
Healthplan Affiliation	For: MEDLINE MEDICAL SUPPLIES(12345MEDLINE)	Ø
Healthplan Name	Effective Date	Prov Term Date
cathy and Kelli	1/1/2017	
Page 1	GO> of 1 1 Total Item(s): 1 10 🗸	
	Back to Provider Details	

Office Locations

The button displays the provider's office location including the street, city, state, zip, country, phone, fax, and the office type for each location. If there are multiple locations, there will be a row of this information for each location. To return to the previous screen select the screen name from the top right of the current screen.

Pro	oviders 🗸 Members 🖌 Auth/	Referrals 🗸 Cla	aims 👻 References 👻	Favorites 🖌 🤇	General 🗸		
Home >> Main Menu >> Providers >> Provider Search							
Office Location		For: SG DR PS(1	PROV)				0
Street Ci	īty, State	Zip	Country	Phone	Fax	Office Type	
		NO RECOR	DS FOUND				
		Back to Pro	vider Details				

Members

Search for a Member

Click on **Member Search** in the Members section in the Main Menu to search for members. To search for a member, enter any criteria you wish to narrow the results (or leave all fields empty to search ALL members) and then click on the button.

EZ-NET will display the search result in the window below, sorted in your specified order ("Sort By" drop-down list). If the system does not locate any records that meet your search criteria, a message stating that "NO RECORDS FOUND" will display. Either replace/adjust selection criteria or click on Clear and reenter criteria. If member is highlighted in red, this means they have termed. Term date will be on details page.

*Member eligibility is required to be checked with the member's <u>health</u> <u>plan</u>.

Member Search ENTER YOUR SEARCH CRITERIA BELOW. ANY COMBINATION MAY BE SELECTED	ember Search ENTER YOUR SEARCH CRITERIA BELOW. ANY COMBINATION MAY BE SELECTED company ID: All Companies																
Latt YOUR SEARCH CRITERIA BELOW. ANY COMBINATION MAY BE SELECTED Company ID: All Companies Member ID: 123 ECP ID: Q Q First Name: Last. Name: Birth Date: V Q Address 2: Gity: Gity: State/Region: Q Zip: Healthplan: SELECT HEALTHPLAN Sgrt By: MEMBER NAME V V V V V V Member ID Member ID: 1/10/2021 1/10/2021 1/21/2023 007 Address 1 Address 2 City	Company ID: All Companies	Aember Sea	arch														ä (
Company ID: All Companies Member ID: 123 ECP ID: Q First Name: Last Name: Birth Date: V Address 1: Address 2: City: City: State/Region: Q Zip: Beathplan: SELECT HEALTHPLAN Sgrt By: MEMBER NAME V V V V Member ID Member Name Gender Birth Date Healthplan Name Healthplan Option N/E from Date PCP ID PCP Name Address 1 Address 2 City 122 WATSON MALE 11/12/2015 SENIOR PLAN SENIOR 11/10/2027 12/12/2020 0007 LAMA PUJA	Companyi D: All Companies Member ID: 123 Ege ID: Birth Date: Birth Date: City: Address 1: Address 2: Zip: Zip: Birth Date: Gity: Setta/Region: Address 2: Zip: Zip: Zip: Birth Date: Seta/Region: MEMBER NAME Zip: Zip: Easta/Region: MEMBER NAME Value Seta/Region: MEMBER NAME Value Seta/Region: MEMBER NAME Value Value					EN	TER YOU	JR SEARCH CRITER	IA BE	LOW. ANY	COMBINAT	ION MAY B	E SELECTED				
Fjrst Name: Last Name: Birth Date: Image: Control of the state of the st	Fjrst Name:	<u>C</u> ompany ID:	All Companie	5		•	Merni	ber ID: 12	3				ECP ID:		٩		
Address 1: Address 2: City: City: Easthplan: Select HEALTHPLAN Sgrt By: MEMBER NAME V Sesarch Clear Clear Address 1 Member Name Gender Birth Date Healthplan Option N/E from Date PCP ID PCP Name Address 1 Address 2 City Matter VATSON MAL 11/13/2015 SENIOR PLAN SENIOR 11/10/2022 12/12/2020 0007 LAMA PUJA	Address 1: Address 2: Intro Region: Q	First Name:					Last !	Name:					Birth Da	te:	~		
State/Region: Q Zip: Healthplan: SELECT HEALTHPLAN Sgrt By: MEMBER NAME Sgrt By: MEMBER NAME Sgrt By: MEMBER NAME Member ID Member Name Gender Birth Date Healthplan Name Healthplan Option 123 WATSON MALE 11/13/2015 SENIOR PLAN	Statu/Region: Q Zip: Healthplan: SELECT HEALTHPLAN Signt By: MEMBER NAME </td <td>Address 1:</td> <td></td> <td></td> <td></td> <td></td> <td>Addre</td> <td>ess 2:</td> <td></td> <td></td> <td></td> <td></td> <td>Citys</td> <td></td> <td></td> <td></td> <td></td>	Address 1:					Addre	ess 2:					Citys				
Sgrt By: MEMBER NAME	Sgrt By: MEMBER NAME Image: Series and the series	State/Region:	Q				Zip:						Healthp	lan:	SELECT HEALTHPLAN		~
Member ID Member Name Gender Birth Date Healthplan Name Healthplan Option N/E From Date Thru Date PCP ID PCP Name Address 1 Address 2 City 123 WATSON MALE 11/13/2015 SENIOR 11/10/2022 1/21/2023 0007 LAMA PUJA E E	Search Clear mber ID Member Name Gender Birth Date Healthplan Name Healthplan Option N/E From Date Thru Date PCP ID PCP Name Address 1 Address 2 City Station a WATSON Male 11/13/2015 SENIOR PLAN SENIOR 11/10/202 1/21/2023 0007 LAMA PUSA Ento																
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122 WATSON MALE 11/13/2015 SENIOR PLAN SENIOR 11/10/2021 1/21/2023 0007 LAMA.PUJA	MARE MARE 1/1/3200 SENIOR ENIOR 1/1/2020 1/21/2023 0007 LAMA PUJA 3 WOOD, JAMES MALE 1/1/2000 HEALTHPLAN-UJ OM-INT 1/1/2020 1/1/2020 1/10 YELLOW	Sgrt By:	MEMBER NAM	ΛE		~			Sear	.h	Clear						
	3 WOOD, JAMES MALE 1/1/2000 HEALTHPLAN-UJ OM-INT 1/1/2020 1010 YELLOW	Sgrt By: Wember ID	MEMBER NAM	Gender	Birth Date	► Healthplan Na	aune i	Healthplan Option	Searc	th 💽	Clear Thru Date	PCP ID	PCP Name	Address	1 Address 2	City	5
EZ2 WOOD, JAMES MALE 1/1/2000 HEALTHPLAN-UJ OM-INT 1/1/2020 1010 YELLOW		Sgrt By: Member ID	MEMBER NAM	Gender	Birth Date 11/13/2015	Healthplan Na SENIOR PLAN	ame	Healthplan Option SENIOR	Sear	th From Date	Clear Thru Date 1/21/2023	PCP ID	PCP Name LAMA PUJA	Address	1 Address 2	City	5
		Sgrt By: ember ID 13 23	Member Name Watson WOOD, JAMES	ME Gender MALE MALE	Birth Date 11/13/2015 1/1/2000	Healthplan Na SENIDR PLAN HEALTHPLANA	ame I	Healthplan Option SENIOR OM-INT	Sear	th C From Date 11/10/2020 1/1/2020	Clear Thru Date 1/21/2023	PCP ID 0007 1010	PCP Name LAMA PUJA YELLOW	Address	1 Address 2	City	5

To display member details, click on a member ID in the **"Member ID**" column (in BLUE text) within the Member Search Results window. The Notes and Memos are displayed based on the PROVIDER ADMINISTRATION PORTAL Company Configurations.

* If the member search returns no results, it does not necessarily mean that the member does not exist. Instead, it could mean that your practice is unable to view the details of members not related to your services. In this case, please call member services to check eligibilty.

	Providers 👻 Member	✓ Auth/Referrals ✓ Claims	s ∽ References ∽	Favorites V General V	
terne 🎂 Many Interna 🗠 Muurdinary	>> Member Search				
ligibility - Member In	formation				
		Member Infor	mation		
Company ID	NICE		Member Name:	WATSON	
Member ID:	123		Gender:	MALE	
DOB	11/13/2019		Age:	3.584 Years	
Relation to Sub:			Home Phone:		
E-Mail:			Work Phone	EXT:	
Address:			Mobile Phone:		
			City/State/Zip:		
		Member Benefit Ir	nformation		
Healthplan:	SEN		Benefits Plan:	SENIOR	
Employer Group:			Employer Group Desc:		
Benefits Effective	11/10/2021		Benefits Termed	01/21/2023	
Benefits Category:	A		Never Effective:		
PCP OV					

Viewing a Member's Authorization History

From the Member Information window, view the member's auth history by clicking on the Auth History

button to display the Authorization History for Member window.

Home >> Main Menu >> Members >> Memb	er Search				
Auth History for Member					?
Member ID: Gender:	1000 MALE		Member Name: DOB:	LN 1234567890, FN 12345 01/01/1985	567890
Age:	38.449 Years				
AuthNumber	Request Type	Action Date	Performing Provider		Company
<u>&20220127700032500004</u>	A	1/27/2022	SITAM		CITRA
		Page 1 GO> of 1	† Total Item(s): 1 10 ▼		
		Back to Merr	ber Information		

PCP HISTORY

From the Member Information window, view the member's PCP history by clicking on the **"PCP History"** button to display the PCP History for Member window.

This screen displays the PCP information for a member.

Main Manu ≫ Members >> Member Search VCP History for IN=ber Member ID: 100 Member Name: TEST EZ-NET Gender: MALE DOB: 01/01/2000 Age: 23.463 Years 7EST EZ-NET Per Member Name: PEP Form PEP Form PEP Form MLE DOB: 01/01/2000 94/022 94/022 94/022 94/022 ML 1265423917 TEST, TEST 94/022 94/022 94/022 M 1265423917 TEST, TEST 94/022 94/022 94/022	e >> Marin Vernu >> Member Search Arm ber ID: 100 Member Name: TEST EZ-NET sender: MLE DOB: 01/01/2000 ge: 23463 Years H <u>PCP NPI Num Provide Name Provide Name PCP From PCP From PCP To </u> 1265423917 TEST, TEST 34/2022 31/2010 1265423917 11/1/2010 31/3/2022			Providers	s 🗸 Member	s ∨ Au	uth/Referrals	✓ Claims	5 ¥	References	~ 1	Favorites 🗸	General	\checkmark		
CP History for Werber Member ID: 100 Member Name: TEST EZ-NET Gender: MALE DOB: 01/01/2000 Age: 23.463 Years 757 EZ-NET PCP Form PCP To C/H PCN IV werd Povider Name TEST, TEST 94/2022 94/2022 H 126542317 TEST, TEST 11/1/2010 33/2022	P History for W=ber 10 Member Name: TEST EZ-NET iender: MALE DOB: 01/01/2000 ige: 23,463 Years 23,463 Years PCP From PCP To 1265423917 TEST, TEST 3/42022 11/1/2010 3/3/2022 1265423917 TEST, TEST 1/1/2010 3/3/2022 11/1/2010 3/3/2022	me >> Mai	n Menu >> Members	>> Member Search												
Member ID: No Member Name: TEST EZ-NET Gender: MALE DOB: 01/01/2000 Age: 23.463 Years 23.463 Years PP NP Iwwwwwwwwwwwwwwwwwwwwwwwwwwwwwwwww	Member IDE Index Member Name: EST EZ-NET MALE DB: 01/1/2000 ige: 3,463 Years Member Name: PCP NPI Name PCP From PCP Tom 1265423917 TEST, TEST 3/4/2022 1265423917 TEST, TEST 1/1/2010 3/3/2022	CP His	tory for Me	mber												?
MALE DOB: 01/01/2000 Age: 23.463 Years PCP Form PCP Form PC PAP Number Provider Name PCP Form PCP To 1 1256423917 TEST, TEST 34/2022 1/1/2010 3/3/2022 4 1256423917 TEST, TEST 1/1/2010 3/3/2022	Bender: MALE DOB: 01/01/2000 rge: 23.463 Years M PCP NP1 Numb Powler Name PCP From PCP Tom 1265423917 TEST, TEST 3/4/022 1265423917 TEST, TEST 1/1/2010 3/3/2022	Member	r ID:	100		Member	r Name:	TEST EZ-NET								
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PCP NPI Number Provider Name PCP From PCP To 1 1265423917 TEST, TEST 3/4/2022 3/4/2022 H 1265423917 TEST, TEST 1/1/2010 3/3/2022	PCP NP1 NumberProvider NamePCP To1265423917TEST, TEST3/4/20221265423917TEST, TEST1/1/20103/3/2022	Age:		23.463 Years												
1265423917 TEST, TEST 3/4/2022 4 1265423917 TEST, TEST 1/1/2010 3/3/2022	1265423917 1265423917 3/4/2022 1265423917 TEST, TEST 1/1/2010 3/3/2022	/H	PCP NPI Numbe	er	Prov	ider Name						PCP Fr	om		PCP To	
H 1265423917 TEST, TEST 1/1/2010 3/3/2022	1265423917 TEST, TEST 1/1/2010 3/3/2022	c	1265423917		TEST	, TEST						3/4/2	022			
		н	1265423917		TEST	, TEST						1/1/2	010		3/3/2022	
Page 1 GO > of 1 1 Total Item(s): 2 10 V							Ba	ck to Member In	nformatior	n						

Authorizations & Referrals

Inquiry

To begin an inquiry, select the **Inquiry** option under the Authorization section of the Main Menu to display the **"Authorization/Referral Search"** screen.

EZ-NET PROVIDER PORTAL will display the search result(s) in the window below, sorted in your specified order (**"Sort By"** drop-down list). If the system does not locate any records that meet your search criteria, a message stating that **"NO RECORDS FOUND"** will display. Either replace/ adjust selection criteria or click Clear and re-enter criteria.

	_			ENTER YOUR S	EARCH CRITERIA	BELOW. AP	IT COMBINATION MAY B	ESELECTED				
Company ID:		L COMPANIES					Request Type:	O Au	thorization 🔵 Referral 🤅	Both		
Auth/Referral #:							Member ID:]Q[
Requested Date From:		✓ To:					Status:	NON	SELECTED		•	
Auth Action Date From	u 🗌	✓ To:	~				Performing Provider ID:		٩			
Auth Exp Date From:		✓ To:	~				Referring Provider ID:		٩			
HP Authorization #:							Auth Priority Status:		٩			
							Sort By:	AUTH			•	
					Quest	-	Line Decent					
					gearch	Cjear	view Report					
Auth/Referral Number	Request Type	Status	Memb ID	Memb Name	Gender	DOB	Healthplan	Referring Prov	der Performing Provider	Company	Priority	HP Auth Num

NOTE: The Search Results list can be printed by clicking on the 'View Report' button.

Wednesday, June 14, 2023			A	uth / R	eferral	Report					PAGE: 1/1
Auth/Referral Number Reques Type	t Status	Memb ID I	Member Name	Gender	DOB	Healthplan	Referring Provider	Performing Provider	Company	Priority	HP Auth Number
20230614700052700001 A	APPROV ED	M1998 I	M1998	FEMALE	01/01/1990	H1998	P1998	PRO1998	NICE	0	

AUTHORIZATION DETAILS

From the Auth/Referral Search window, the User can access additional authorization details, member details, and Referring Provider details (in BLUE text in the screen below) by clicking on one of these listed in the Auth/Referral Search results window.

uth/Referral S	earch											0
Auth/Referral #:	20230	061470005270	00001			Mem	ber ID:	C	2			
Requested Date:	From	+	✓ To:	~		Statu	s:	NONE SEL	ECTED		•	
Auth/Action Date:	From	:	✓ To:	~		Perfo	rming Provider ID:		2			
Auth Exp Date:	From		✓ To:	~		Refer	ring Provider ID:		2			
HP Authorization #:						Auth	Priority Status:		٤ 🗌			
						Sort	By:	AUTH #			~	
					Search	Clear	View Report					
	Pequest Type	Status	Memb ID	Memb Name	Gender	DOB	Healthplan	Referring Provider	Performing Provider	Company	Priority	HP Auth Numbe
uth/Referral Number	wednese (3he											

	Providers 🗸	Members 🗸	Auth/Referrals 🗸 🛛	Claims 🗸 🛛 Refere	nces 🗸 🛛 Fa	vorites 🗸 🛛 General	\sim	
Home >> Main Menu >> Auth/Referrals >> Inquiry								
			Authorization Detai	ls				
Authorization # 202306147000527000 ' Status: APPROVED Processed By: Place 0f OFFICE Service: LOS: 0 Priority Status:0 - UNSPECIFIED HP Authorization #: Request Category: Service Type: Decision Date: 6/14/2023 Admit Source: Decision Date: 1	101			Company ID: Requested Date: Time: Auth Action: Determination Date: Authorized Units Requested Units: Certification Type: Auth Service Pkg Acti Service Pkg	NICE 06/14/2023 11:07:46 06/14/2023 06/14/2023 11:08:22 09/12/2023 0 0			
Patient Information Patient Name: M1998 DOB: 01/01/1990 Age: 33 YEARS Gender: FEMALE Memb ID: M1998 Healthplan: H1998 PCP OV Co-Pay: N/A Service Area:				Patient Status:				Additional <u>Master Info</u>

To Request an Authorization

Authorization requests can be submitted by the user directly through the PROVIDER ADMINISTRATION PORTAL system. To begin a submission, click **Submission** in the Auth/Referrals section of the Main Menu to display the Authorization Submission window. Fill all the required fields and click on the

Submit	Real	iest -

Submit Request button to submit the request.

	Providers 🗸 Members 🗸 Auth/Refer	rals 🗸 Claims 🗸 References 🗸 Favorites 🖌 General 🖌	
Home >> Main Menu >> Auth/Referrals >	-> Auth Submission		
Authorization Submission	n Entry		3
Company ID:	NICE - NICE		
Master Record			
Requested Date:	6/14/2023 V Time: 11:41:16	Auth Action: 6/14/2023 ~	
Priority Status:	1 Q HIGH	Auth Expiration: 9/12/2023 V	
LOS:		Authorized Units: 0	
Member ID:	٩	Healthplan Name:	
Service Area:		Name:	
Requesting Provider ID:	Q	Gender:	
Service Area:		DOB:	
Requested Provider ID:	Q	Requesting Provider Name	
Service Area:		Requested Provider Name	
Facility ID:	Q	Facility Name	
Place Of Service:	SELECT A VALUE	Requested Units: 0	
Barrows Colomba		Certification Type:	
		Additional <u>M</u> aster Info	
Additional Information			
LTR SVC REQUESTED:		CALLER PHONE:	
LTR SVC MODIFIED:		MEDICAL CRITERIA MET:	
MEMB NOTIFY DATE:	~	DAY OF STAY:	
MEMB NOTIFY TIME:			
MEMB NOTIFY BY MD?:	م		
MD NOTIFY TIME:		DENIAL REASON:	
MD NOTIFIED BY?:		REVIEW DATE:	
REFERRED TO CM?:		MEMBER COB:	
CALLER NAME:		EZNET:	
Diagnosis			
Diagnosis Code:	Q	Add Diag (Only 12 diagnosis codes allowed)	
Number Code	Version Description	LOINC Code	
		- 3035 C I C I T I I I (B)	-

Mai	n Menu EDI Menu Settings Logout	Welcome ST
Providers 🗸	Members 🗸 Auth/Referrals 🖌 Claims 🖌 References 🗸 Favorites 🗸 General 🖌	
Authorization Submission Entry		
Additional Information		*
Diagnosis		
	Diagnosis Code Search X	
Diagnosis Code:	Percent Close No of Records: 1 Ok Cased	
Number Code Version	LOINC Code	
	Diagnosis Code: 110 Description:	
	Perior With Compiler From Favorities	
	Code Description From Date To Date C/H Version	
	I10 ESSENTIAL (PRIMARY) HYPERTENSION 10/1/2015 C 10	
Auth Action:		
Service Requested		
Procedure Code: Q	Page 1 G0 > of 1 1 Total ltem(s): 1 50 ♥	
Auth Procedure Group:	Q	
Modifier 1: SELECT A VALUE	From Favorites	
Modifier 2: SELECT A VALUE		
Modifier 3: SELECT A VALUE		
Modifier 4: SELECT A VALUE		

	Main Menu	EDI Menu Settings Logout	Welcome STEPHA
	Providers \checkmark Members \checkmark	Auth/Referrals \checkmark Claims \checkmark References \checkmark	Favorites 🗸 General 🗸
Procedure Code:		Service Type:	PROF V
Auth Procedure Group:		Q	
Modifier 1:	SELECT A VALUE	5	
Modifier 2:	SELECT A VALUE		
Modifier 3:	SELECT A VALUE		
Modifier 4:	SELECT A VALUE		
Service Line Amount:	Line Rate:		
Auth Qty:	1.000 Diag Ref: 1		
Admit Date:	~	Discharge Date:	~
Number of Days:	0	Admit Type:	
Admit Source:	Q	Requested Qty:	1.000
Request Category:	Q	Certification Type:	Q
Service Type:	Q	Facility Type Code:	
		Add Droc	
		Add Floc	
Additional Dtl Auth Info	Action Auth AuthServiceType Description Expiration Proc Grp	n Mod1 Mod2 Mod3 Mod4 Auth Qty Diag Admit Date Ref	Discharge Date Admit Admit Req Qty Req Cert Service Fac Service Line Type Source Catg Type Type Line Rate Code Amount
X Additional Detail Info		1.000 1	

Please note that all required medical record documents **MUST** be attached to the auth **prior** to submission for review. Authorizations and Referrals submitted cannot be modified and a new request will have to be submitted. CPT codes/quantity adjustments cannot be modified after submission.

Please ensure that your request is accurate as we must process it as we receive it.

Service Line Amount:		Line Rate:															
Auth Qty:	1.000	Diag Ref: 1															
Admit Date:	~					Discha	arge Date:			~							
Number of Days:	0					Admit	Type:				Q						
Admit Source:		Q				Reque	sted Qty:		1.000)							
Request Category:		Q				Certifi	cation Typ	e:			_ Q						
Service Type:		Q				Facilit	/ Type Coo	le:									
Additional Dtl Auth Info	Action Auth Expiration	AuthServiceTy Proc Grp	pe Description	Mod1 Mo	od2 Mod3 Mod	4 Auth Qty	Diag Ref	Admit Date	Discharge	Date Adm Type	it Admit e Source	Req Qty	Req Catg	Cert Ser Type Ty	vice Fac pe Type Code	Service Line Amount	Line Rate
Additional Dtl Info Auth	Action Auth Expiration	AuthServiceTyp Proc Grp A1402 P	CARDIAC W/MOTOR >38.55 & MOTR<	Mod1 Mo	od2 Mod3 Mod	4 Auth Qty 1.000	Diag Ref	Admit Date	Discharge	Date Adm Type	it Admit Source	Req Qty	Req Catg	Cert Ser Type Ty	vice Fac pe Type Code	Service Line Amount	Line Rate
Additional Dtl Info Auth Auth Auth Auth Notes	Action Auth Expiration	AuthServiceTyp Proc Grp A1402 P	CARDIAC W/MOTOR >38.55 & MOTR<	Mod1 Ma	od2 Mod3 Mod	Auth Qty 1.000	Diag Ref	Admit Date	Discharge	Date Admi Type	it Admit	Req Qty 1.000	Req Catg	Cert Ser Type Ty	vice Fac pe Type Code	Service Line Amount	Line Rate
Additional Dtl Info 4uth 6 4uth 7 8uth 7 8ut	Action Auth Expiration	AuthServiceTyp Proc Grp A1402 P	CARDIAC W/MOTOR >38.55 & MOTR<	Mod1 Mo	Od2 Mod3 Mod4	Auth Qty 1.000 Enlarge Not	Diag Ref 1	Admit Date	Discharge	Date Adm Type	it Admit e Source	Req Qty	Req Catg	Cert Ser Type Ty	vice Fac pe Type Code	Service Line Amount	Line Rate
Additional Dtl Info 4uth 1nfo 4uth 4uth 4uth 4uth 4uth 4uth 4uth 4uth	Action Auth Expiration	AuthServiceTyp Proc Grp A1402 P	CARDIAC W/MOTOR >38.55 & MOTR<	Mod1 Mo	(Click t	Auth Qty 1.000 Denlarge Not	Diag Ref	Admit Date	Discharge	Date Adm Type	it Admit Source	Req Qty 1.000	Req Catg	Cert Ser Type Ty	vice Fac pe Type Code	Service Line Amount	Line Rate

Turn-Around Times

Medi-Cal Standard: 5 Business Days

Medicare Standard: 14 Calendar Days

Urgent: 72 Hours (Medically necessary)

Retro: 30 Days

Claims

Inquiry

The Claim Inquiry screen is where a user can look up claim to inquire on the status of a submitted claim. This will provide claim submission details when the user clicks on one of the claims listed in the table at the bottom of the screen once a search is performed.

To begin an inquiry, click **Inquiry** in the Claims section of the Main Menu to display the Claim Search window.

		Main Menu EDI Menu	Settings Logout			Welcome
	Providers	✓ Members ✓ Auth/Refer	rrals 🗸 Claims 🗸 Reference	ces 🗸 Favorites 🗸 Gener	ral 🗸	
Home >> Main Menu ?	>> Claims >> Search					
Claim Search						(2)
		ENTER YOUR SEARCH C	RITERIA BELOW. ANY COMBINATION M	AY BE SELECTED		
Company ID:	ALL COMPANIES	Member ID:	٩	Claim#:		
Status:	NONE SELECTED	Provider Last Name:		Provider First Na	me:	
Patient Last Name:		Patient First Name:		Service Date From	m: 🗸 To	•
Auth/Referral#:		Q Provider Patient ID:		Hosp Patient ID:		
Medical Record#:		Provider Claim#:		Cross Reference	ID:	
Sort By:	CLAIM #	•				
			Search Clear			
Claim Number	Member Name	Provider Name	Provider Claim ID	Date Of Service	Status	Company

Click on the **Search** button. PROVIDER ADMINISTRATION PORTAL returns the Claim Search Results window, a grid displaying search results sorted in the specified order:

			Search Clear			
Claim Number	Member Name	Provider Name	Provider Claim ID	Date Of Service	Status	Company
20230614900000100002	9855	9855.		1/1/2022	PAID	NICE
		Page 1 GO>	of 1 1 Total Item(s):	1 10 🗸		
manager		0	2023 Cedar Gate Technologies Privacy			EZ-NET V

To display claim detail, click on the selected claim in the **"Claim #"** column (in **BLUE** text) in the Search Results window.

When you want to go back to *the Claim Search Results or Claims* window, use the navigation tool in the top left of the screen by clicking on the name of the screen you want.

	Providers 🌱 Members 🌱 Auth/Referrals 🌱 Cla	ims 🗸 Referen	nces 🛩 Favorit	es 👻 General 🗸				Â
Home >> Main Menu >> C	laims >> Search							
Claim / Encour	nter Details				AP	₽	0	
	Status Infi	ormation						
Claim#:	20230614900000100002	Company ID:	NICE					
Auth/Referral#:		Status:	PAID					
Date Received:	06/14/2023	Provider Claim #:						
Date Paid:	06/14/2023	Check:	43564658					
Payment Status:	F	EFT Trace #:						
Vendor:	9855	Reference #:						
Payee:	VENDOR	Claim Type:	Professional					
		Cross Reference ID:						
Patient Informa	tion	Diagnosis Informa	tion					
		Code	Version	Description				
Name:	9855	BUN	9	BUN				
DOB:	01/01/1990							
Gender:	MALE							
Age:	33 Years							
								Ŧ
HealthPlan:	BUN							
Member ID:	9855							
Benefit Plan:	BUN							
Prov Pat ID:								
Address:								
Service Area:								
	Provider Int	formation						
Name:	9855	Provider ID:	9855					
Specialty:	11	Place Of Service:	OFFICE					
From Date:	01/01/2022	Through Date:						
Service Area:								
	Additional In	formation						
DENIAL STATUS CODE	S:							
PARENT NAME < 14:								
MEMBER LETTER:								
CONTACT CCS:								
PDR DECISION:								
PDR LETTER SENT:								
IEST UDE:								

To view details of the Member or Provider, click on the link (NAME in red text) to display the individual information and detail windows.

Hor	ne >> Main Menu >> Claims >> Search							
Eli	gibility - Member Informat	ion					₽	?
			Member Info	ormation				
	Company ID:	NICE		Member Name:	9855			
	Member ID:	9855		Gender:	MALE			
	DOB:	01/01/1990		Age:	33.452 Years			
	Relation to Sub:			Home Phone:				
	E-Mail:			Work Phone:		EXT:		
	Address:			Mobile Phone:				
				City/State/Zip:				
			Member Benefit	Information				
	Healthplan:	BUN		Benefits Plan:	BUN			
	Employer Group:			Employer Group Desc:				
	Benefits Effective:	01/01/2022		Benefits Termed:				
	Benefits Category:	A		Never Effective:				
	PCP OV							
🎒 ma	nager		© 2023 Cedar Gate Tech	nnologies Privacy			E	Z-NET v6.9.0

ovide	r Details						?
			Provider Detail	s			
Provi	der ID:	9855	Cor	npany ID:	NICE		
Provi	der Name:	9855	Clas	SS:	THIS IS CLASS CODE OF UJALA		
Pract	ice/ Group:	9855	Gro	oup ID:	9855		
Addre	ess 1:		Spe	cialty:	11		
Addre	ess 2:		Cou	intry:			
City/ State/ Zip:			Cor	ntract Effective:			
Phon	e:		Cor	ntract Term:			
Fax:			Cor	ntract:	NO CONTRACT		
Servio	ce Area:						
			Additional Informa	ation			
ald#	User Field	User Field Value	Field#	User Field	User Field Value		
	UDF#1		2.	UDF#2			
	ACCEPTING		4.	VERIFIED			
	DATE VERIFIED		6.	NEXT VERIFICATION			
		Ass	igned Members Healthplan Affiliat	ions Office Locations	s		
			© 2023 Cedar Gate Technologi	es Privacy		F7.	LNI.

Click on the **DETAIL** link (in the Detail column in the Services Requested table) to view the line-item detail of the Services rendered.

Sequence	Details	Service D	Service Co	Descriptio	CPT Mo	Qty	Billed Amt	Cntc Amt	Deductible	Deductible [Deductible A	Copay	Coinsu	WH Am	Adj Am	Net Pai	Adj Grp Co	Adj Code	Adj Desc	Remitt_Co	Remitt_Des
1	DETAIL	1/1/2022	BUN1			1.0	1000.00	1000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1000.00					
2	DETAIL	1/1/2022	BUN1			1.0	2500.00	2500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2500.00					
							Total : \$ 3500	\$ 3500	\$0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$0	\$3500					
	_						3300														

Home >> Main Menu >> Claims >>	> Search				
Claim Line Item Deta	ails				
		Status Infor	rmation		
Claim#:	20230614900000100002		Status:	PAID	
Service Code:	BUN1		Check:	43564658	
Service Description:	BUN1		EFT Trace #:		
Service Date:	01/01/2022		Reference #:		
Date Paid:	06/14/2023		Mammography Cert #:		
Quantity:	1.000				
Billed Amount:	\$1000.00				
Contract Amount:	\$1000.00				
Deductible	\$0.00				
Deductible Details	\$0.00				
Deductible Adv Rule	\$0.00				
Co-pay Amount:	\$0.00				
Co-Insurance:	\$0.00				
Withhold Amount:	\$0.00				
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